



The Alpha Delta Phi Foundation, Inc.

(Formerly the Samuel Eells Literary and Educational Foundation, Inc.)

A New York 501(c)(3) Corporation

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ADPhi Foundation Grant Application Instructions

Instructions and Terms & Conditions

Overview

The Alpha Delta Phi Foundation, Inc. (ADPHIF) is a self-governing, charitable purpose corporation chartered by the State of New York in 1961. It accepts tax-deductible donations under Section 501(c)(3) of the Internal Revenue Code and makes grants for literary, educational and charitable purposes. The grants are intended to promote intellectual interest or achievement and are concentrated in qualified educational and literary programs associated predominantly with college and university students. The Foundation supports an Annual Literary Competition and provides funding for scholarships and leadership training, in addition to providing support for qualified individual projects.

Among other things, ADPHIF provides scholarships and literary awards to deserving undergraduate students. It also has funded the construction, renovation and maintenance of educational facilities and equipment and supports literary recitals and other worthy, literary-related activities.

This Grant Application Form should be used for all grant requests.

General Instructions

- Please type and single-space all proposals. Answer all questions in the order listed, using headings as provided. Please do not include any materials other than those specifically requested at this time.
- Please submit only one copy.
- Submit your completed grant application by email to Raymond.Thorman@ADPhiFoundation.org with a copy to Office@ADPhiFoundation.org.

Terms Applicable to All Grant Applications

Only the ADPHIF Board or the ADPHIF Executive Committee can approve grant requests. All grant applications that are preliminarily approved will be conditioned upon ADPHIF's receipt of appropriate documentation and the availability of funds. All grant applications must comply with ADPHIF's mission and be consistent with the purposes of a 501(c)(3) organization. At any time up to and including the distribution of a grant, ADPHIF may: (i) deny or withhold approval of any grant application; (ii) withdraw its preliminary approval of any grant application; (iii) refuse to distribute any grant, if, in its complete and unfettered discretion, ADPHIF determines that the award does not meet any of its requirements, and/or if ADPHIF determines that:

- Appropriate documentation has not been provided;
- There are insufficient funds available;
- The criteria or awards are discriminatory or otherwise violate any law; or,
- Distributing the award could not be in the best interests of ADPHIF, or might cause harm, including but not limited to financial, legal, material, or reputational harm, to ADPHIF.

Other conditions which the ADPHIF Board, Executive Committee or President may at their sole discretion require, shall also apply to all grants.